



# Nottingham Nursery School & Training Centre

## Partnership with Parents and Carers Policy

May 2017

Our school recognises that parents/carers play the fundamental role in a child's development and this should be acknowledged as the basis for a partnership between the school and parents/carers. The staff team is committed to working in partnership with parent/carers to provide high quality, safe and stimulating care, learning and play opportunities for children.

We aim to achieve this by:

- Ensuring that parents/carers are made to feel welcome and valued in all dealings with the school
- Ensuring parents/carers know who their child's key person is, and who else to contact if they have concerns or questions
- Ensuring that parents'/carers' concerns are always listened to by the school whenever they are raised. The Head will ensure that parents/carers receive a prompt response
- Developing information for parents/carers, which outlines what they can expect from the school. This will be given to every parent/carer when their child starts at the school
- Making all information and records held by the school on a child available to their parents/carers, unless it is subject to investigation by the Police or other statutory agencies
- Ensuring that the school policies and procedures are made available to parents/carers on request
- Ensuring that there are regular opportunities for parents/carers to meet with staff and discuss their child's progress and any problems that they might be encountering
- Ensuring that any complaints from parents/carers are dealt with swiftly and effectively in accordance with the provisions of the Complaints Procedure
- Encouraging parents/carers to help in the running of the school, including becoming school governors
- Keeping parents informed with a slide show of children at activities, monthly newsletters, website, parent noticeboards in reception, leaflet information stand and plasma screen in the parents area
- Engaging parents in family or adult learning in the Nursery
- Employing a Family Support Worker to support parents
- Keeping parents/carers up to date with any changes in the operation of the school, such as alterations to the opening times or fee levels

This policy will be reviewed every 3 years.